

Board of Road Commissioners Meeting
County Services Building
October 8, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, October 8, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, LaFever.

Absent: Heykoop

Staff present: Holmes, Terryn, Curtis, Frick.

Absent: Timmer

Visitors: Larry Doran, Weare Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Savanna LaFever, Hart City resident; Garry McKeen, Oceana County Parks and Recreation; and Keith Cadle, Otto Township resident.

TOTAL: 5 visitors

AGENDA

Motion by LaFever and supported by Koch to approve the following Agenda items for discussion.

NO AGENDA ITEMS.

Roll call vote: LaFever – yes; Koch – yes; Gowell – yes; Myers – yes.

Absent: Heykoop

Motion carried.

CITIZEN'S PARTICIPATION

Garry McKeen thanked the Oceana County Road Commission for the upgrade done for Oceana County Conservation District on Baker Road.....there will be an Open House on October 30, 2025 from 2pm-4pm at Stony Creek Nature Preserve (Baker Road at 56th Avenue). Garry congratulated Finance-HR Director, Lori Holmes on her upcoming retirement and thanked her for her service.....was a pleasure working with Lori.

APPROVAL OF MINUTES

Motion by Gowell and supported by Koch to approve the Minutes of the September 24, 2025 Regular Board Meeting.

Roll call vote: Gowell– yes; Koch – yes; LaFever – yes; Myers – yes.

Absent: Heykoop

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Koch and supported by LaFever to approve the following Vouchers as presented.

Voucher No. 72448 (Vacation Buyout)	\$ 3,534.69
Voucher No. 72449 (Accounts Payable)	\$ 453,338.33
Voucher No. 72450 (Payroll)	<u>\$ 114,182.68</u>
	\$ 571,055.70

Roll call vote: Koch – yes; LaFever – yes; Gowell – yes; Myers – yes.
Motion carried.

Absent: Heykoop

STAFF REPORTS

State

Finished box culvert repair and paving on M-120
Picked up Adopt-A-Highway bags

M20 Garage

Slag on Pike Road from 48th Avenue to 56th Avenue in Benona Township
Slag on 28th Avenue from Stone Road to Thomas Road in Benona Township
Worked on intersections in Golden Township
Shoulder work on Primary Roads
Brush cutting in Newfield Township
Patching

Hart Garage

Duck Road – Damages from contractor repaired
Brush cutting and mowing
Blading/Grading roads

Engineering

M-20 Tunnel – in the final design phase
ROW Encroachments
Sign Upgrade Project – Safety Grant
M-120 Box Culvert for MDOT TWA
Polk Road Request for proposal (RFP) for preliminary/design engineering

Finance/HR

Training Accounting Assistant, worked to put ROW encroachments on taxes

Traffic Services/Safety

Supervised Sign Crew/County Work/State Work; worked on asset management, sign repairs, Road Soft, and permits, long line paint striping and special markings.

General

Reviewed bills and finances with Assistant Manager-Clerk and Finance Director

North Shore Timber Bridge repair to start this week.

Three local papers ran press releases on Safety Awards

Forest Service Work (Tanner Swamp) was completed and they paid already

CRA Superintendents Seminar – 4 supervisors and a commissioner attended

Heavy equipment operator training – Motor Grader Level 2 Experienced Operator and Motor Grader Level 3 Super Elevations, Hills & Intersections certification course – 3 heavy equipment operators attended

Title VI – Transparency Documents completed

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:05 AM.

Respectfully submitted,

LORI L. HOLMES
Finance-HR Director

WILLIAM MYERS
Chairman

OCTOBER 22, 2025

DATE